


1. Search or Validate for your company:



Exhibiting Company

[SEARCH](#) | [VALIDATE](#) |

Enter the first several letters of your company name and click Next.

YOUR COMPANY:

[Next »](#)

[Need Help?](#)

[TRANSLATE](#)

[Helpful Links](#)

[Hotel Map](#)

[FAQ](#)

2. After searching for your company, **select your company from the list.**
3. Next, **validate your company by entering your unique password.** Your password was emailed to the group contact on Tuesday, December 6, 2016. If you can't locate your password, either send an email via the highlighted link below or call us at 800-465-0482 for assistance.

Exhibiting Company

[SEARCH](#) | [VALIDATE](#) |

Enter your password and click Next.

Password

COMPANY NAME:

PASSWORD:

☐ Remember Password

Forgot your password? [Click here](#) to have your password sent to the email address that we have on file for your company.

[« Back](#) [Next »](#)

4. Next, you can either **register your booth personnel** or **send your booth contacts a link** to complete their registration and housing on their own.
- To send your booth staff an email to register themselves, copy the entire link (shown in the red box below), and send your booth personnel an email with this link so they can register and book a hotel room
 - To register your booth staff, select 'Register Personnel'.
 - You can either enter your booth personnel information online or download an excel template. To download the template, under the group summary tab, scroll to the bottom of the page and select import template to download and complete the registration for your booth.
 - To make reservations for your booth, select the make reservations tab at the top of the page.

[Home](#) [Group Summary](#) [Make Reservations](#) [Group Contact](#) [View Completed](#)

Welcome

Company Name: Commodity Classic Exhibitor

The tabs above give you access to all tasks and information you need to manage your group.

Important Info

Registration Activity

Completed: 0
Pending: 0

Registration Type(s)	Allotment Total	Registered	Available
Exhibitor	8	0	8

Register Personnel

Send this link to other staff

Copy entire link and paste into email to send to your staff to register themselves.

Exhibiting Company ID. ####
Link: <https://qawebreg.experiencetevent.com/showNCG171/Default.aspx?FlowCode=ATTENDEE&ExhInvID=1174>

Housing Activity

Need Help?

Group Search

First Name:

Last Name:

Search

Booking Financials

Registration Total: \$0.00

Form of Guarantee: \$0.00

Booking Total: \$0.00

Payments: \$0.00

Balance Due: \$0.00

Reg Type:

Import Users

Add & Continue